

M4A Board Minutes
Wednesday, November 18, 2009

Board members in attendance: Chairman Richard Lovelady, Mr. Gene Ford, Reverend Glenn Bynum, Judge David Standridge, Commissioner Dan Acker, Ms. Lee Ann Clark.

M4A staff members in attendance: Carolyn Fortner, Dianne Nance, Kelly Flick

- A. The meeting was called to order at 11:08 a.m. No new proxies were presented. Reverend Glenn Bynum provided the blessing.
- B. Motion to approve the agenda was made by Mr. Ford and seconded by Rev. Bynum. All were in favor, no one opposed.
- C. Motion to approve the minutes was made by Mr. Ford and seconded by Commissioner Acker. All were in favor, no one opposed.
- D. Executive Director's Report (Carolyn Fortner)
 - a. ADRC: M4A has not received the Notice of Grant Award from ADSS yet, nor the Sub-Grantee agreement, but continues to proceed on with the implementation and planning of the ADRC. Staff Meetings & Program Meetings: Carolyn, Dianne and Kelly have begun meeting with staff as a group once a month and then with each program individually monthly as well. The goal of the monthly program meetings is to work with staff to stay on budget and keep better track of the program accomplishments. Recent meetings revealed that there is a waiting list of 89 clients in SenioRx, 260 in Alabama Cares, 240 in Nutrition (Chilton, St. Clair, Blount and Walker) and 70 in SCSEP. No specific amount was given regarding Medicaid Waiver, but the list is large.
 - b. A list of SCSEP host agencies was provided to the board (gold paper).
 - c. A list of MOAs and Letters of Support was provided to the board (gold paper) and Carolyn briefly explained each to the board.
 - d. Carolyn provided the board with a copy of the M4A's Policy Regarding Distribution of Farmers Market Vouchers (blue paper). She explained that she sent this to the board shortly after the last meeting and that it was previously approved.
 - e. Carolyn provided the board with a copy of M4A's Policy Regarding Political Candidates and Senior Centers (blue paper) and opened the floor for discussion. Judge Standridge made the suggestion to add verbiage regarding absentee ballots. Commissioner Acker suggested to add verbiage regarding negative campaigning; no mud-slinging. Carolyn will add these sections to the policy and provide the final draft to the board via mail. Kelly Flick will distribute the final draft to the center managers to use when approached by political candidates. The board voted to approve the Policy with the two additions.
 - f. Carolyn provided the board with a copy of ADSS's "Green Sheet" of FY2011 Budget requests (green paper). Carolyn then explained the budgetary concerns of the AAA Directors in the state (green paper), specifically concerns with funding for nutrition and Medicaid Waiver. She reassured the board that M4A is financially secure for FY2010 and M4A has a nutrition service budget for FY 2011 that can sustain level meal service. She

did express concern if ADSS pressures the AAAs to spend their meal budget in FY 2010. ADSS would do this to ensure that NSIP reimbursement remains high, which is advantageous to the state. However, to keep meal numbers high in FY 2010 would mean that M4A's capacity to sustain nutrition service in FY 2011 would be uncertain. She will keep the board updated.

- g. Carolyn asked each board member to complete the annual Conflict of Interest form and to leave it with her prior to leaving (purple paper).
 - h. Carolyn suggested to the board that for Board Enrichment Day, they attend the Ombudsman annual caregiver workshop (pink paper). She gave highlights of the accomplishments of the keynote speaker and summaries of the presentations. She emphasized that attendance to this workshop would not only be professionally enriching to the board members but also given them an opportunity to see the M4A staff in action. Details of the presenters and topics were presented. The board supported the idea and collectively agreed to the date of July 22, 2010. The regularly board meetings will not be changed because of the Board Enrichment Day.
- E. Program Update (Kelly Flick): Kelly reviewed the program events since the last board meeting and directed the board members to the white hand out for further detail. Although not on the handout, she reported the success of the National Memory Screening event that M4A participated in the day before. Nearly 80 individuals were screened for cognitive deficiencies by M4A's staff of case managers. Kelly also mentioned that M4A has filled the AmeriCorp SHIP position with Janis Evans, who joined the agency in October.
- F. Fiscal Report (Dianne Nance): M4A's fiscal department is working to close the books for FY2009 and anticipates an audit in January 2010. One month of FY2010 has been completed and M4A continues to monitor the budget closely.
- G. Old Business: Carolyn explained to the board that at the previous meeting, the board approved a 12-month agreement with St. Clair Transportation, but St. Clair Transportation asked to change the agreement to 5-months based on ALDOTs recommendation and refusal to accept the agreement without the change. A motion to change the contract from 12-months in length to 5-months in length was made by Judge Standridge and seconded by Commissioner Acker. All were in favor, no one opposed.
- H. New Business: Carolyn presented the board with information about the RCI Caregiver grant of \$5,000.00 and verbally detailed that which M4A would be responsible for in accepting the funds (gold paper): stay active in the National Quality Caregiver Network and develop a presentation based on M4A's 2-Year experience with the REACH project. A motion to approve the agreement and to accept the grant funding was made by Judge Standridge and seconded by Rev. Bynum. All were in favor, no one opposed.
- I. Motion to adjourn the meeting at 12:15 p.m. was made by Commissioner Acker and seconded by Lee Ann Clark. All were in favor, no one opposed.

Next Meeting: Wednesday, March 24, 2009

Venue: M4A

Richard Lovelady
Richard Lovelady, Chairman