

Middle Alabama Area Agency on Aging (M4A)
Board Meeting Minutes
Wednesday, October 26, 2016

The M4A Board of Directors met on Wednesday, October 26, 2016. Board members in attendance were: Mr. Billy Luster, Ms. Lee Ann Clark, Mr. Richard Lovelady, Ms. Gay West, Mr. Red Turnipseed, and Dr. Earl Cunningham. M4A staff members in attendance: Ms. Carolyn Fortner, Ms. Tammy White, and Ms. Lisa Adams.

The meeting was called to order by Mr. Lovelady at 10:15 am. Opening prayer was led by Dr. Cunningham. A quorum was declared. There were no proxies.

- A. A motion to approve the agenda was made by Mr. Turnipseed and seconded by Dr. Cunningham. All others were in favor; no one opposed.
- B. A motion to approve the minutes from the September 28, 2016 Board meeting was made by Mr. Turnipseed and seconded by Ms. West. All others were in favor; no one opposed.
- C. Executive Director's Report by Carolyn Fortner
 1. Annual Operating Element (AOE): Ms. Fortner went over the FY 2017 Annual Operating Element with the Board members. The Annual Operating Element (or Annual Operating Plan) is an annual update to the 4-Year Regional Area Agency on Aging Plan required by the Alabama Department of Senior Services. The AOE contains an updated list of M4A employees, Board members, contractors, advisory council members, waiver requests, contract approval requests, and an updated organization chart. The AOE also contains Assurances which represent M4A's contract with the Alabama Department of Senior Services. So that Board members could get an idea of how and where there were changes to the Assurances from FY 2016 to FY 2017, Ms. Fortner distributed a handout which highlighted the changes. She emphasized that the changes were mainly the incorporation of many contractual responsibilities into one document.
 2. FY 2016 Accomplishments: Ms. Fortner provided the Board with two handouts that addressed M4A's FY 2014-FY 2016 Area Plan Accomplishments. The first handout detailed each objective, strategy, and outcome that was assessed by the appropriate staff member. The second hand out summarized the accomplishments. As a result of M4A's work, Objective 1.2 and Goal #3 were eliminated. Both were accomplished and M4A will continue to support them in regards to awareness of elder abuse. Awareness will be made through workshops, partnerships utilizing the Ombudsman program, and disseminating elder abuse prevention information. Ms. Fortner also detailed the Annual Operating Plan Changes. The changes include tasks to be completed during FY 2017. An outline was provided to the Board.
 3. Update on Managed Care: Ms. Fortner reminded Board members that the Alabama Medicaid Agency had held a series of public meetings in order to obtain feedback from consumers and providers on the proposed Integrated Care Network. At meetings of the Alabama Association Area Agencies on Aging, all member AAAs shortlisted important

Middle Alabama Area Agency on Aging (M4A)
Board Meeting Minutes
Wednesday, October 26, 2016

questions to get answered (and entered into the official record) during these meetings. Ms. Fortner reported that she and several of her staff members attended meetings in Birmingham and Montgomery where these questions were asked. Ms. Fortner reviewed the questions and answers with Board members. In addition, the role of the Long-term Care Ombudsman Program in the Integrated Care Network was discussed. Ms. Fortner concluded by saying that all the AAAs were at work on developing diverse funding sources.

4. Program Report: Ms. Fortner provided a comprehensive (FY 2015-FY 2016) update of M4A's programs. M4A experienced an increase of 7.1% in the total number of clients served. This increase is evidenced by the following programs: Alabama CARES program, Medicaid Waiver Services, Nutrition Program, SeniorRx, SHIP, Legal Services and Ombudsman. Alabama CARES assisted 224 caregivers with respite services and 199 caregivers with supplemental supplies. Medicaid Waiver Services provided case management to 447 Elderly and Disabled Waiver (E&D) consumers, 4 consumers on the 530 Waiver, and 3 consumers on the ACT Waiver. The Nutrition Program fed 148,536 meals to 1,722 congregate (C-1) clients and 234,354 meals to 1,498 home-bound (C-2) clients. SRX assisted 894 clients with medication assistance. SHIP served 3,326 clients. Legal Services assisted 391 clients. The Ombudsman Program experienced an increase of 18.68% in complaints and cases which required the program to hire of a part-time Ombudsman. A copy of the report was given to the Board members.

D. Fiscal Report by Tammy White: Ms. White highlighted that M4A consistently served more clients. She shared with the Board that SRX, specifically, was able to serve more clients with less funding, and SeniorRx may still require a small amount of local funding. A budgetary diagram was presented to the Board, as well as information regarding the budget provided by ADSS. Federal cash was outlined. M4A's match of Federal cash can be either in-kind or local funds. Ms. White commented that M4A must use in-kind before drawing down Federal funds. Lastly, the reverse side of the hand out demonstrated the actual budget from ADSS, and she informed the Board that the budget remained the same as when it was received in September 2016.

E. Old Business: None

F. New Business

1. Annual Operating Element (FY 2017 Contract with ADSS): Ms. Fortner requested approval of M4A's FY 2017 Annual Operating Element Contract with ADSS. Mr. Turnipseed made a motion to approve and Ms. West seconded the motion. All were in favor; no one opposed.

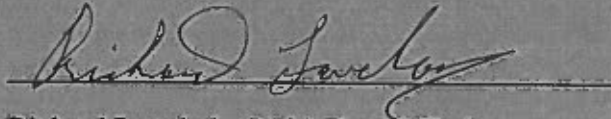
Middle Alabama Area Agency on Aging (M4A)
Board Meeting Minutes
Wednesday, October 26, 2016

2. M4A Accomplishments for FY 2016: Ms. Fortner requested approval of M4A's FY 2016 Accomplishments. Mr. Turnipseed made a motion to approve and Ms. Clark seconded the motion. All were in favor; no one opposed.

There being no additional business, Mr. Turnipseed made a motion to adjourn the meeting and it was seconded by Dr. Cunningham. All were in favor; no one opposed.

The next Board meeting will be held on Wednesday, February 22, 2017 at 10:00 am at M4A.

Approved:



Richard Lovelady, M4A Board Chairman

2/22/2017

Date