

TIME SHEETS ARE DUE NO LATER THAN CLOSE OF THE LAST BUSINESS DAY OF THE PAY PERIOD. TIME SHEETS NOT RECEIVED WILL RESULT IN PARTICIPANT NOT BEING PAID UNTIL THE FOLLOWING PAY PERIOD. NO EXCEPTIONS.

SENIOR PARTICIPANT & WORKERS EMPLOYMENT PROGRAM TIME SHEET

Participant:

Assignment Title:Hourly Rate\$7.25

Name of Host Agency:

PAYROLL BEGINNING DATE

Tuesday, December 16, 2025

PAYROLL ENDING DATE

Wednesday, December 31, 2025

FAX NUMBER: 1-866-890-0374

DAY	Community Service Hours Worked	Federal Holiday Hours	Training (meeting) Hours	Total Paid Hours	Host Agency Supervisor Hours/Dav
Tuesday, December 16, 2025					
Wednesday, December 17, 2025					
Thursday, December 18, 2025					
Friday, December 19, 2025					
Saturday, December 20, 2025					
Sunday, December 21, 2025					
Monday, December 22, 2025					
Tuesday, December 23, 2025					
Wednesday, December 24, 2025					
Thursday, December 25, 2025					
Friday, December 26, 2025					
Saturday, December 27, 2025					
Sunday, December 28, 2025					
Monday, December 29, 2025					
Tuesday, December 30, 2025					
Wednesday, December 31, 2025					
TOTALS					

The undersigned hereby certifies that the reporting information is correct for the payroll period indicated.

FAX NUMBER: 1-866-890-0374

Participant Signature

DATE

Host Agency Supervisor Signature

DATE

For Program Director Use Only

Total hours for pay this period

Payment approved by: