

TIME SHEETS ARE DUE NO LATER THAN CLOSE OF THE LAST BUSINESS DAY OF THE PAY PERIOD. TIME SHEETS NOT RECEIVED WILL RESULT IN PARTICIPANT NOT BEING PAID UNTIL THE FOLLOWING PAY PERIOD. NO EXCEPTIONS.

SENIOR PARTICIPANT & WORKERS EMPLOYMENT PROGRAM TIME SHEET

Participant:

Assignment Title: Hourly Rate \$7.25

Name of Host Agency:

PAYROLL BEGINNING DATE Friday, January 16, 2026 PAYROLL ENDING DATE Saturday, January 31, 2026

FAX NUMBER: 1-866-890-0374

DAY	Community Service Hours Worked	Federal Holiday Hours	Training (meeting) Hours	Total Paid Hours	Host Agency Supervisor Hours/Dav
Friday, January 16, 2026					
Saturday, January 17, 2026					
Sunday, January 18, 2026					
Monday, January 19, 2026					
Tuesday, January 20, 2026					
Wednesday, January 21, 2026					
Thursday, January 22, 2026					
Friday, January 23, 2026					
Saturday, January 24, 2026					
Sunday, January 25, 2026					
Monday, January 26, 2026					
Tuesday, January 27, 2026					
Wednesday, January 28, 2026					
Thursday, January 29, 2026					
Friday, January 30, 2026					
Saturday, January 31, 2026					
TOTALS					

The undersigned hereby certifies that the reporting information is correct for the payroll period indicated.

FAX NUMBER: 1-866-890-0374

Participant Signature

DATE

Host Agency Supervisor Signature

DATE

For Program Director Use Only

Total hours for pay this period

Payment approved by: