

TIME SHEETS ARE DUE NO LATER THAN CLOSE OF THE LAST BUSINESS DAY OF THE PAY PERIOD. TIME SHEETS NOT RECEIVED WILL RESULT IN PARTICIPANT NOT BEING PAID UNTIL THE FOLLOWING PAY PERIOD. NO EXCEPTIONS.

SENIOR PARTICIPANT & WORKERS EMPLOYMENT PROGRAM TIME SHEET

Participant:

Assignment Title:Hourly Rate\$7.25

Name of Host Agency:

PAYROLL BEGINNING DATE
Thursday, January 1, 2026

PAYROLL ENDING DATE
Thursday, January 15, 2026

FAX NUMBER: 1-866-890-0374

DAY	Community Service Hours Worked	Federal Holiday Hours	Training (meeting) Hours	Total Paid Hours	Host Agency Supervisor Hours/Dav
Thursday, January 1, 2026					
Friday, January 2, 2026					
Saturday, January 3, 2026					
Sunday, January 4, 2026					
Monday, January 5, 2026					
Tuesday, January 6, 2026					
Wednesday, January 7, 2026					
Thursday, January 8, 2026					
Friday, January 9, 2026					
Saturday, January 10, 2026					
Sunday, January 11, 2026					
Monday, January 12, 2026					
Tuesday, January 13, 2026					
Wednesday, January 14, 2026					
Thursday, January 15, 2026					
TOTALS					

The undersigned hereby certifies that the reporting information is correct for the payroll period indicated.

FAX NUMBER: 1-866-890-0374

Participant SignatureDATE

Host Agency Supervisor SignatureDATE

For Program Director Use Only

Total hours for pay this period

Payment approved by: