

Middle Alabama Area Agency on Aging (M4A)
Board Meeting Minutes
Wednesday, September 18, 2013

In attendance: Mr. Richard Lovelady, Mr. Red Turnipseed, Mr. Dan Acker, Rev. Glenn Bynum, Judge Chris Green, Ms. Gaye West, Ms. Lee Ann Clark, Ms. Doris Jones, Ms. Carolyn Fortner, Ms. Debbie Battles, Ms. Aileen Hill, and Ms. Crystal Crim.

The meeting was called to order by Mr. Lovelady at 10:12am. Rev. Glenn Bynum provided the prayer. A quorum was determined and there were no proxies.

- A. A motion to approve the agenda was made by Mr. Turnipseed and seconded by Judge Green. All others were in favor, no one opposed.
- B. A motion to approve the minutes from the July 24, 2013 Board meeting was made by Judge Green and seconded by Mr. Acker. All others were in favor, no one opposed.
- C. Executive Director's Report by Carolyn Fortner
 - 1. Introduced Scott Grier of Aldridge Borden who presented the FY 2012 M4A Audit Review (Handout: Audit Report Booklet)
 - 2. Update on Intrastate Funding Formula (IFF): Carolyn discussed updates regarding the IFF, how other Executive Directors plan to go back to Montgomery to advocate for the needs of their respective AAAs, and how the IFF would impact M4A.
 - 3. Nutrition Program Update: Carolyn discussed the FY 2014 serving days and an estimated 2% meal cost increase.
 - 4. FY 2014 Contracts/Agreements: At this time the FY 2014 contracts are almost all complete. Debbie Battles and Crystal Crim have been working with the MWS, Nutrition, and AL Cares program coordinators to complete the contracts and send them out to providers and seniors centers. M4A has around 79 contracts/agreements with organizations in all five counties.
 - 5. Staffing Requirements: Carolyn gave the most up-to-date listing of all employees, as well as expressed the need for four additional positions: full time program assistant for I&R, fulltime HCBS Supervisor, fulltime Program Assistant/Case Manager for the ADRC Program, and a part-time Bookkeeper for Fiscal. Additional staffing needs would only be considered if funding permits in FY 2014.
 - 6. ADSS Assurances: Carolyn presented the FY 2014 Fiscal Assurances. This document outlines the Area Plan Assurances and required activities as stated by

the Older Americans Act of 1965. Highlighted areas were indicated for the Board to review and for the Chair to sign by the next Board meeting in October.

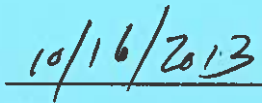
7. Letter from ARSEA (Alabama Retired State Employee' Association): Carolyn presented, for Board Resolution, a copy of the letter and supporting documents that would propose M4A to pay 7% COLA to retiree's current gross benefit with a minimum monthly increase of \$25).
 8. Increase in Staff Health Insurance, Copays/Deductibles, and Auto Insurance: Carolyn discussed recent increases in health and auto coverage for all staff members. Health insurance increases would be covered by M4A, while auto liability coverage increases would have to be paid by individual staff members. M4A's request that staff increase auto liability from the state minimum to the 100/300/100 level came about after discussion with Travelers insurance on the new requirements.
 9. Request for FYE Bonus for Staff Members: Carolyn explained that, due to the request to increase auto liability, staff members may incur additional costs that may burden them. She explained that a FYE Bonus would assist in the initial cost, as well as help build stronger relationships among the staff.
- D. Debbie Battles presented the status of programs report. A copy of the status report was given to the Board members. The report showed the total clients assisted in each program from October 2012 through August 2013.
- E. The fiscal report was presented by Aileen Hill. A copy of the financial report and C-1 and C-2 Meals charts were given to the Board members. The report showed financial information through August of this fiscal year.
- F. Old Business: None
- G. New Business:
1. A motion was made by Judge Green to approve the FY 2014 Contracts/Agreements handout and was seconded by Mr. Turnipseed.
 2. A motion was made by Mr. Turnipseed to approve the FY 2014 Staffing Requirements handout and was seconded by Mr. Lovelady.
 3. A motion was made by Mr. Turnipseed to approve the FY 2014 Area Plan Assurances handout and was seconded by Ms. West.
 4. A motion was made by Judge Green to approve the FYE Bonus to M4A staff and was seconded by Rev. Bynum.
 5. A motion was made by Judge Green to table the Letter from ARSEA until the Board has had time to review the supplemental materials. It was seconded by Rev. Bynum.

There was no additional new business. Mr. Turnipseed made the motion to adjourn the meeting and it was seconded by Mr. Acker. All were in favor and no one opposed.

The next Board meeting will be on Wednesday, October 16, 2013 at M4A.

Approved:


Richard Lovelady, M4A Board Chairman


Date

1. The first part of the document discusses the importance of maintaining accurate records.

2. It then goes on to describe the various methods used to collect and analyze data.

3. The results of the study are presented in the following section, showing a clear trend.

4. Finally, the document concludes with a summary of the findings and their implications.

5. The data indicates that there is a significant correlation between the variables studied.

6. This suggests that the factors being investigated are closely related to each other.

7. The study also highlights the need for further research in this area.

8. Overall, the findings provide valuable insights into the complex nature of the phenomenon.

9. The results are consistent with previous research, supporting the existing theory.

10. The study also identifies some limitations and areas for future investigation.

11. The data shows that the model used is a good fit for the observed data.

12. This indicates that the underlying assumptions of the model are valid.

13. The study also explores the potential applications of the findings in practice.

14. The results suggest that the proposed intervention could be effective.

15. The study concludes by emphasizing the importance of ongoing monitoring and evaluation.

16. The findings provide a solid foundation for further research and development.

17. The study also acknowledges the contributions of the research team and funding sources.

18. Finally, the document provides a list of references and contact information for the authors.