TIME SHEETS ARE DUE NO LATER THAN CLOSE OF THE LAST BUSINESS DAY OF THE PAY
PERIOD. TIME SHEETS NOT RECEIVED WILL RESULT IN PARTICIPANT NOT BEING PAID
UNTIL THE FOLLOWING PAY PERIOD. NO EXCEPTIONS.

## SENIOR PARTICIPANT & WORKERS EMPLOYMENT PROGRAM TIME SHEET

Participant:					
Assignment Title:				Hourly Rate	\$7.25
Name of Host Agency:					
PAYROLL BEGINNING DATE Tuesday, April 16, 2024				PAYROLL ENDING DATE Tuesday, April 30, 2024	
	<b>Email Timeheet</b>	ts: srichburg@	m4a.org or Fax	: 1-866-890-0374	
	Community Service Hours Worked	Federal Holiday Hours	Training (meeting) Hours	Total Paid Hours	Host Agency Supervisor Hours/Day
Tuesday, April 16, 2024					
Wednesday, April 17, 2024					
Thursday, April 18, 2024					
Friday, April 19, 2024					
Saturday, April 20, 2024					
Sunday, April 21, 2024					
Monday, April 22 2024					
Tuesday, April 23, 2024					
Wednesday, April 24, 2024					
Thursday, April 25, 2024					
Friday, April 26, 2024					
Saturday, April 27, 2024					
Sunday, April 28, 2024					
Monday, April 29, 2024					
Tuesday, April 30, 2024					
Wednesday, April 31, 2024					
TOTALS					
The	e undersigned hereby certifie	s that the reporting info	ormation is correct for the	e payroll period indicated.	
	EMAIL: srichburg	@m4a.org or FAX N	IUMBER: 1-866-890-0	374	
Participant Signature			DATE		
Host Agency Supervisor Signature			:	DATE	
		For Program Dire	ctor Use Only		
Total hours for pay this period					
Payment approved by:					
	3				